



St. Augustine Art Association • 22 Marine Street, St. Augustine, FL 32084 • (904) 824-2310 • Fax (904) 824-0716 • staugustineartfestival.com • festival@staaa.org

# ST. AUGUSTINE FESTIVAL OF ART (54<sup>th</sup> Annual)

THANKSGIVING WEEKEND NOV 30 & DEC 1, 2019

Sat 10am-5:00pm & Sun 10am-4:30pm

## CONCESSIONS APPLICATION: FOOD TRUCKS / TRAILER ONLY

Space is limited. Food vendors are by Invitation Only. Submission of an application is not acceptance.

**DEADLINE TO SUBMIT AN APPLICATION IS SEPTEMBER 23, 2019.**

CONCESSION NAME \_\_\_\_\_ MANAGER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PRIMARY PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### FILL OUT THIS FORM, SIGN & DATE IT, AND EMAIL IT WITH THE FOLLOWING INFO TO FESTIVAL@STAAA.ORG

1. Full Legal Name of Company and Owners/Operators
2. Proposed Menu **with prices**
3. References & Experience (other events you have participated in)
4. Photos of Food and Complete Setup (no hand-written signs with the exception of neatly printed chalk board signs)
5. Insurance Coverage: If accepted, we will need a **photocopy of your license and proof of \$1,000,000 liability insurance coverage**. Food vendor must display current licenses as required by the State of Florida.
6. Websites/Social Media
7. Electrical requirements: Generator/Self-contained • 110 (how many amps/watts needed for each) • 220 (how many amps/watts needed for each) AND Exact Length of Food Truck (with hitch)

### GENERAL RULES & REGULATIONS

1. **Fire and other Regulations:** You must provide your own fire extinguisher. If you cook in an enclosed trailer you must have a fire suppression system with Florida inspection tag date within 6 months of the event and an exhaust system.
2. **ALL vendors are responsible for proper disposal of cooking oil/grease, depositing trash in dumpster and cleaning their space.** Dumping or spillage of cooking oil, grease, wastewater, etc. strictly prohibited.

**SETUP TIMES** Friday, Nov 29, 10am to 5pm • Saturday, 6:30am to 9am • Sunday, 6:30am to 9am

**BREAKDOWN TIMES** Saturday AFTER 5pm & Sunday AFTER 4:30pm. Early breakdowns will NOT be invited back.

*Concessions must be open and manned during all festival hours) NOTE: Even though security will be on the site overnight both Friday and Saturday, we do not recommend that you leave supplies.*

### BOOTH FEES (Prices include Florida sales tax)

**Standard \$400** (up to 16ft) \_\_\_\_\_ **Double \$600** (over 16ft) \_\_\_\_\_ **Sm Cart \$155** (under 6') \_\_\_\_\_

**OTHER FEES: NEW VENDORS: \$100 REFUNDABLE CLEANUP DEPOSIT \_\_\_\_\_ \$35 Water \_\_\_\_\_ \$35 Electric \_\_\_\_\_**

### PAYMENT DUE UPON ACCEPTANCE TO SECURE SPACE. ALL FEES ARE DUE NO LATER THAN MONDAY,

SEPTEMBER 30, 2019. For credit card payment call 904-824-2310; or mail a check to the St. Augustine Art Association, 22 Marine Street, St. Augustine, FL 32084. Make checks payable to ST. AUGUSTINE ART ASSOCIATION memo FESTIVAL FOOD VENDOR.

**General Release:** *The undersigned hereby releases and holds harmless the St. Augustine Art Association, their directors, officers, staff, members, committees, and volunteers, and the City of St. Augustine of any and all manner of actions, suits, damages or claims whatsoever from any loss or damage to any person or property. No refunds if event is cancelled due to weather.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Accepted \_\_\_\_\_

Not Accepted \_\_\_\_\_

Signature STAAA Representative \_\_\_\_\_

Date \_\_\_\_\_