



54th ANNUAL ST. AUGUSTINE FESTIVAL of ART

Produced by the St. Augustine Art Association, a 501(c)3 Non-Profit Organization

THANKSGIVING WEEKEND NOV 30 & DEC 1, 2019, SAT 10am-5:00pm & SUN 10am-4:30pm
Held at FRANCIS FIELD - 25 W. Castillo Drive (behind the Visitor Parking Garage)

BOOTH SET UP: FRI NOV 29, 10am-6pm; SAT & SUN NOV 30 & DEC 1, 6:30-9am

BOOTH BREAKDOWN: Sunday after 4:30pm (early breakdowns will not be invited back)

The St. Augustine Art Association invites you to apply as a vendor in our Pet Expo Area.
We are a pet-friendly event and SAFE Pet Rescue is one of our partners.

HOW TO APPLY: Complete and Sign this form. **Return it WITH PAYMENT AND A COPY OF YOUR BUSINESS LICENSE** to the St. Augustine Art Association **by September 6, 2019, VIA EMAIL** (Festival@staaa.org) **OR MAIL** (St. Augustine Art Association; Attn. Bailey Poole, 22 Marine Street, St. Augustine, FL 32084).

Space is limited. Pet Expo Vendors are by Invitation Only. Submission of an application is not acceptance.

BUSINESS & CONTACT INFO (please print)

Legal Name of Business _____

Address _____

City _____ State _____ Zip _____

Owner/Operator/Contact _____

Please provide a brief description of your services and/or products _____

Primary Phone _____ Alt. Phone _____

Email _____ Website/Social Media _____

BOOTH _____ **Yes, I plan to sell merchandise** _____ **No, I do not plan to sell merchandise**

If you plan on selling merchandise, please include a list with prices and photos of merchandise/setup in your application submission. ALL merchandise that you sell at the Festival must be approved by STAAA.

_____ 6' Table w/2-chairs under the 20'x40' Pet Expo Tent (\$150)

_____ 10'x10' booth space* (\$235)

_____ 10'x20' booth space* (\$470)

**Participants must provide their own tent and adhere to City Regulations requiring a fire-retardant label or certificate.*

SPECIAL REQUESTS FOR BOOTH SPACES ONLY: _____ Electric (\$25) _____ Water (\$25)

PAYMENT _____ **Visa** _____ **MC** _____ **DISC** _____ **Cash** _____ **Check** • *You may call STAAA at (904) 824-2310 to pay by credit card over the phone.*

Credit Card # _____ Exp. Date _____

I UNDERSTAND THAT I (WE) MAY: Hand out information, business cards, etc.; Sign people up for programs; Sell **approved** merchandise (provide a list with prices); Be responsible for collecting & reporting Florida sales tax (6.5%); Providing a fire-retardant tent; Bring tables, chairs, display.

I (WE) MAY NOT: solicit donations, sell refreshments, conduct ANY type of fundraisers, or compete in any way with the artists, food vendors, STAAA fundraising. **No refunds for non-participation once payment has been received.**

GENERAL RELEASE: The undersigned hereby releases and holds harmless the St. Augustine Art Association, their directors, officers, members, committee and volunteers, and the City of St. Augustine of any and all manner of actions, suits, damages or claims whatsoever from any loss or damage to any person or property.

Signature _____ Date _____

QUESTIONS? Email Bailey festival@staaa.org or call (904) 824-2310

FOR OFFICE USE ONLY:

Accepted _____

Not Accepted _____

Signature STAAA Representative _____

Date _____